## Facility Use Additional Requirements

Facility users must provide additional information based on the event type. The District will not approve the application for facility use until the required forms are on file at the District office.

Please see the list of required forms below:

| Event | Waiver of <br> Liability <br> Form | Separate <br> Insurance <br> Policy | Concussion <br> Form | Schedule <br> of Events |
| :--- | :---: | :---: | :---: | :---: |
| Yearbook Signing Parties |  |  |  |  |
| Year End Parties during school <br> day |  |  |  |  |
| Song \& Dance sponsored by <br> Community Member |  | X |  |  |
| Science Olympiad/Fairs |  |  |  |  |
| School Dances |  |  |  |  |
| School Concerts (Band, Choir) |  |  |  |  |
| School Carnivals |  |  |  |  |
| Sanctioned Sporting Events |  |  |  |  |
| Receptions/Parties <br> (Graduation, Birthday, Wedding, <br> Baby Shower) |  |  |  |  |
| Project Graduation |  |  |  |  |
| Presentations/ National <br> Assemblies held at school |  | X |  |  |
| Pow Wows sponsored by the <br> School |  |  |  |  |
| Pow Wows sponsored by the <br> Community Member |  |  |  |  |
| Open Houses/Parent Teacher <br> Conferences |  |  |  |  |
| Meetings (Parent, Band, Sports, <br> Club) |  |  |  |  |
| High School Reunions |  |  |  |  |
| Graduation Ceremonies |  |  |  |  |
| Fundraiser Dinners, Tournaments, <br> and events that are held after <br> school hours |  |  |  |  |


| Event | Waiver of Liability Form | Separate Insurance Policy | Concussion Form | Schedule of Events |
| :---: | :---: | :---: | :---: | :---: |
| Field Days held at school |  |  |  |  |
| Every 15 Minute Program |  |  |  |  |
| Dinners held for sports teams after school |  |  |  |  |
| Dances sponsored by Community Member |  | X |  |  |
| Chess Meetings and/or Tournaments |  |  |  | X |
| Basketball Tournaments sponsored by Community Member |  | X | X | X |
| Basketball Tournaments sponsored by Coach to benefit school team |  | X | X | X |
| Kirtland Youth Association Program after school |  | X |  |  |
| Office of Youth Development Program after school |  | X |  |  |
| Ft. Lewis College Classes |  |  |  | X |
| Navajo Nation Meetings |  |  |  | X |
| EMS/Navajo PD Headquarters during fair time |  | X |  |  |
| Northern Navajo Pageants | *X | X |  |  |
| Navajo PD Training |  | X |  |  |
| Summer School Programs |  |  |  |  |
| Boy/Girl Scout Meetings |  | X |  | X |
| Health Fairs |  |  |  |  |
| End of Year Award Banquet |  |  |  |  |
| Elementary Sports (Practices, Games, Tournaments) |  | X | X | X |
| YAFL |  | X | X | X |
| Four Corners Soccer Association |  | X | X | X |
| Lower Valley Baseball Association |  | X | X | X |
| Youth Wrestling |  | X | X | X |

